HUAWEI

HUAWEI G3620

GSM Mobile Phone

User Guide

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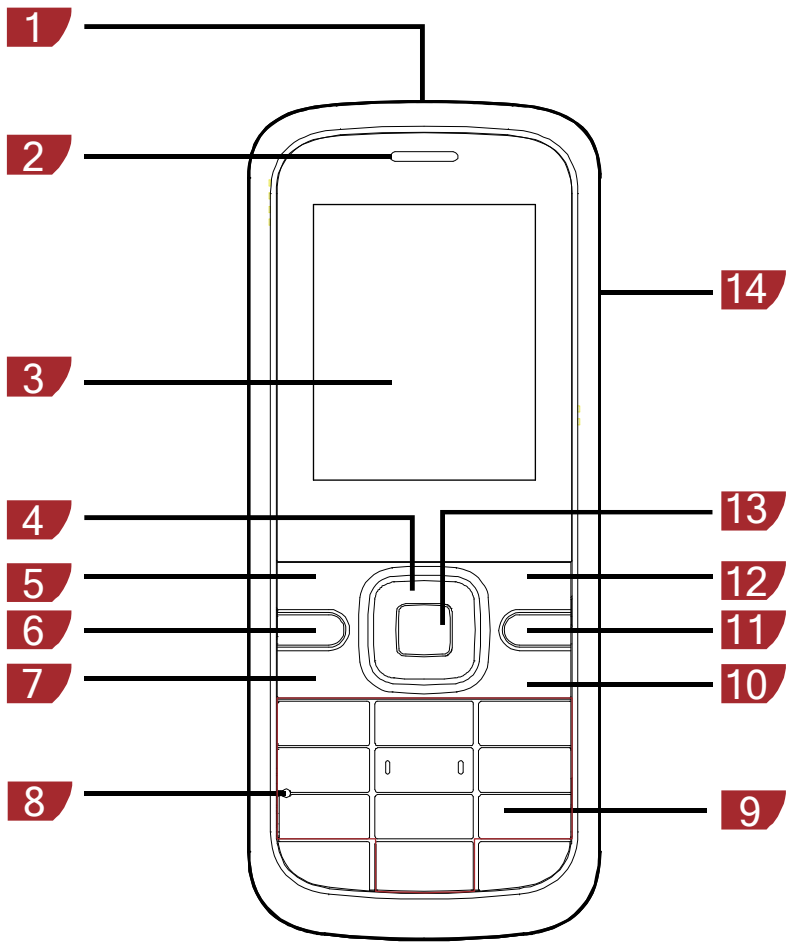
Features marked with "optional" are optional. These features may vary according to service providers. For details, contact your service provider.

1 Getting to Know Your Phone

Your Phone

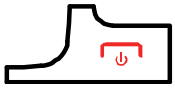
The following figure shows the appearance of your phone.

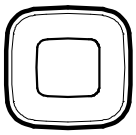
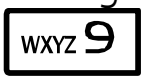
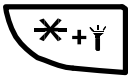


1	Torch	8	Microphone
2	Earpiece	9	Number keys
3	Screen	10	End/Power key
4	Navigation keys	11	Music key

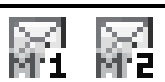
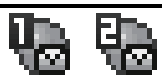
5	Left soft key	12	Right soft key
6	Call/Answer key 2	13	Confirm key
7	Call/Answer key 1	14	Charger jack

Keys and Functions

Press…	To…
	• Make a call from subscriber identity module (SIM) card 1. • Answer a call. • View call logs for SIM card 1 in standby mode.
	• Make a call from SIM card 2. • Answer a call. • View call logs for SIM card 2 in standby mode.
	• Power the phone on or off (press and hold the key for about 3 seconds). • End or reject a call. • Return to standby mode.
	• Access the audio player in standby mode.
	• Access the main menu in standby mode. • Select the option displayed in the lower left corner of the screen.
	• Access Contact list in standby mode. • Select the option displayed in the lower right corner of the screen.
	• Access the main menu in standby mode. • Confirm a selection.

Press…	To…
	• Access **Calendar** (press) in standby mode. • Access **Alarm** (press) in standby mode. • Access **User profiles** (press) in standby mode. • Access **Write message** (press) in standby mode. • Increase the volume (press) during a call. • Decrease the volume (press) during a call.
 through 	• Enter numbers, letters, and symbols. • Call voicemail in standby mode (press and hold the **1** key for about 3 seconds). • Speed-dial phone numbers in standby mode (press and hold the **2–9** keys for about 3 seconds). • Select an option labeled with the corresponding number.
	• Enter ***** (press the key once), **+** (press the key twice), **P** (press the key three times), and **W** (press the key four times) in standby mode. • Display the symbol list in editing mode. • Turn the flashlight on or off in standby mode (press and hold the key for about 3 seconds).
	• Enter **#**. • Switch between text input methods in editing mode. • Lock the keypad in standby mode (press and hold the key for about 3 seconds).

Screen Icons

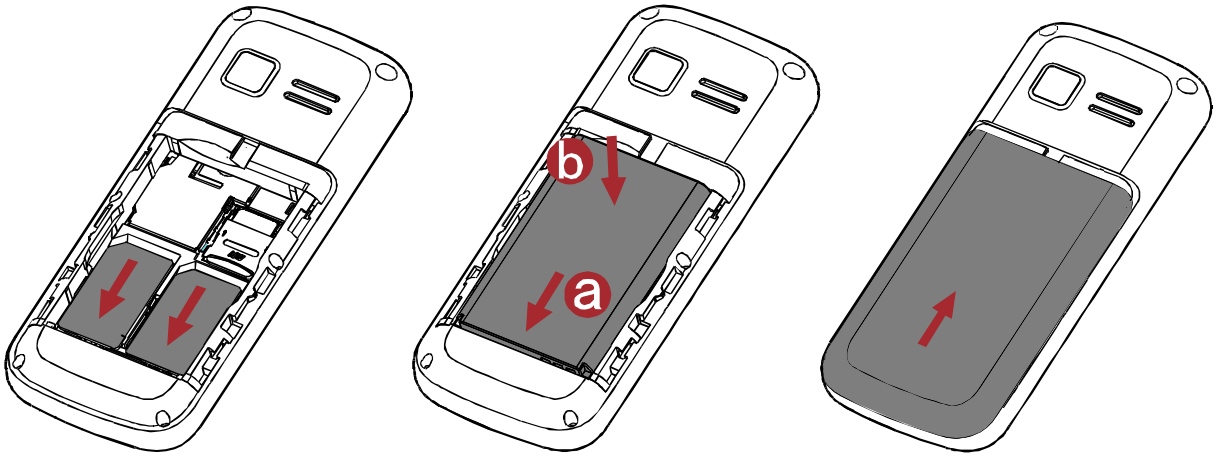
Icon	Indicates…
	Signal strength.
	General Packet Radio Service (GPRS) signal.
	Ring only enabled.
(optional)	**Vib. only** enabled.
(optional)	**Vib. and ring** enabled.
(optional)	**Vib. then ring** enabled.
	Silence profile activated.
	Headset profile activated.
	Missed calls.
	Call forwarding enabled.
	New text messages.
	New multimedia messages.
	New push messages.
	Alarms enabled.
	Keypad locked.
	Battery level.
(optional)	Bluetooth activated.

2 Getting Started

Installing the SIM Cards and the Battery

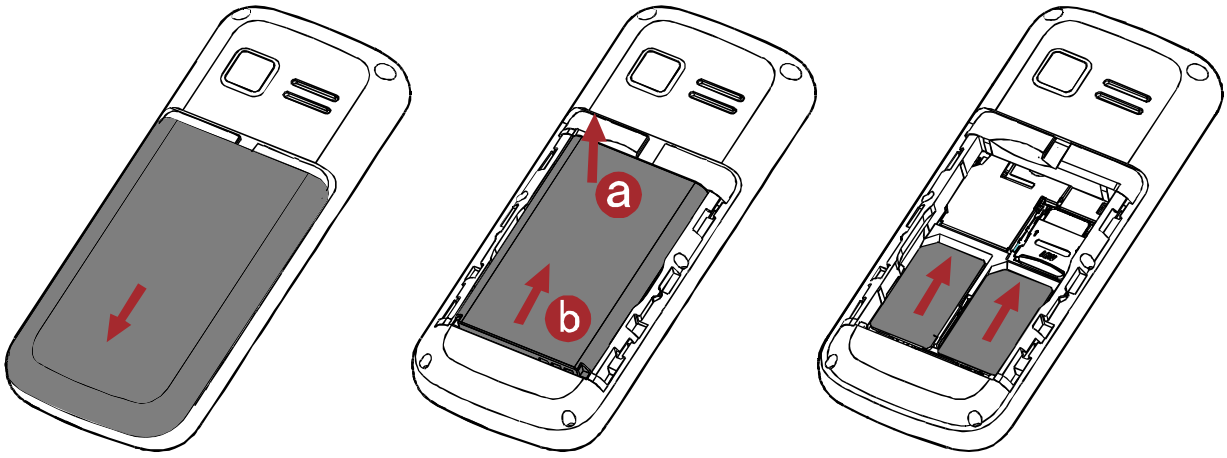
You can install up to two SIM cards in the phone at the same time.

When installing a SIM card, ensure that the gold contact area faces down, and that the beveled edge of the SIM card aligns with that of the SIM card slot.



Removing the Battery and the SIM Cards

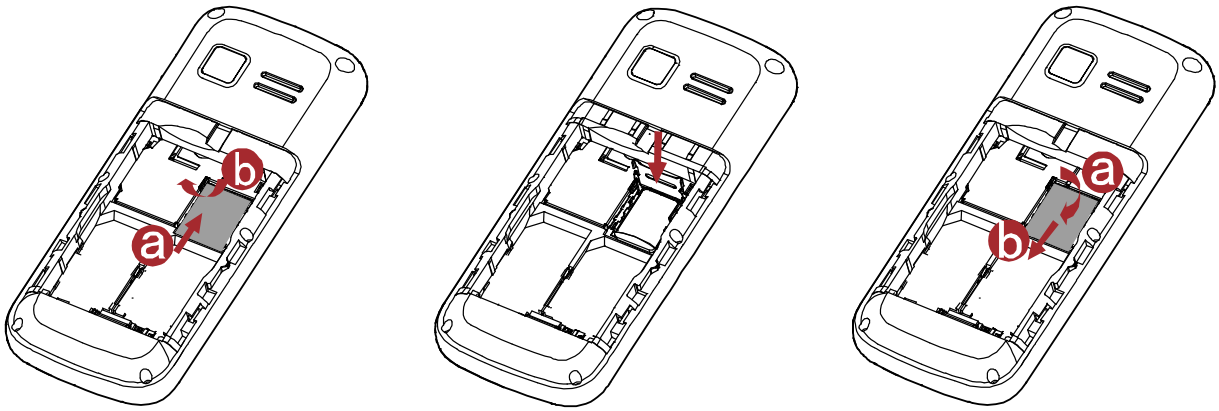
Before removing the battery and the SIM cards, ensure that your phone is powered off.



Installing the microSD Card

⚠ Before installing or removing a microSD card, power the phone off. When the phone is powered back on, it indicates whether the microSD card has been installed correctly.

You can expand your phone's memory capacity by installing a microSD card. When installing a microSD card, ensure that the gold contact area faces down.

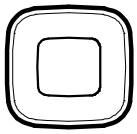


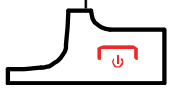
Charging the Battery

1. Connect the charger to an AC power socket.
2. Connect the charger to the charger jack on the phone.
3. Wait until the battery is completely charged.
   During the charging process, the charging icon is displayed in animation. When the charging icon becomes static, the battery is fully charged.
4. Disconnect the charger from the phone.
5. Disconnect the charger from the AC power socket.

Navigating the Main Menu

1. In standby mode, press (Menu) or .

2. Press  to scroll to the desired application and press (OK) or to access the application.
3. Press or to scroll to the desired option, and press (OK) or to access the option.
4. Press (Back) to return to the previous menu.

   To return to standby mode, press  .

Phone Lock

The phone lock protects your phone from unauthorized use. By default, the phone lock is disabled. Once the phone lock is enabled, you must enter the phone unlock code each time you power on the phone. The preset phone unlock code is 1234. You can change this code into any numeric string between four and eight digits.

If you forget the phone unlock code, contact your service provider.

PIN and PUK

The personal identification number (PIN) protects your SIM card from unauthorized use. The PIN unblocking key (PUK) unlocks a blocked PIN. Both the PIN and the PUK are provided with the SIM card. For details, contact your service provider.

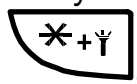
To enable the PIN lock:

1. Select Menu > Settings > Security settings > SIM1 or SIM2 security > PIN lock.
2. Enter the PIN and press (OK).

If you enter the incorrect PIN a specified number of times, the phone prompts you to enter the PUK.

If you enter the incorrect PUK a specified number of times, the SIM card will become permanently invalid. If this occurs, contact your service provider for a new SIM card.

Locking and Unlocking the Keypad

To lock the keypad, press and hold in standby mode. To unlock the keypad, press (Unlock) and  .

If the Auto keypad lock function is enabled and the phone is in standby mode for a preset period, the phone automatically locks the keypad.

When the keypad is locked, you can press and to answer a call or make an emergency call.

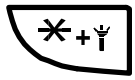
My Files

The My Files manages multimedia files stored on the phone and its microSD card. Using My Files, you can view the size and creation date of an ebook, image, or audio clip and open a multimedia file.

3 Voice Services

Making a Call

1. In standby mode, enter the phone number.

- To make an international call, press  twice to enter the plus sign (+). Then enter the country or region code, area code, and phone number.

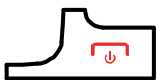
- To call an extension number, enter the phone number, press three times to enter P, and enter the extension number.

2. Press or to dial the number.
3. Press to end the call.

- You can also make a call from the call log, contacts, or messaging screen.
- During a call, you can press or to adjust the volume.

Answering a Call

When there is an incoming call, you can:

- Press or to answer the call.
- Press  or (Reject) to reject the call.
- Press (Options) and select Answer to answer the call.

  Press (Mute) to mute the speaker, and press (Reject) again to reject it.
- Press (Answer) to answer it.

If the Any Key answer function is enabled, you can press any key except , , , and to answer a call.

4 Text Input

Changing the Text Input Mode

The current text input mode indicator is displayed in the upper left corner of the screen. You can press to switch between text input modes.

Indicator	Text Input Mode
ABC and abc	Multi-tap input modes
s ABC and s abc	Predictive input modes
123	Number input mode

- Press (Clear) once to delete the last character entered or press and hold (Clear) for about 3 seconds to delete all the characters.
- In any input mode except the number input mode and the predictive input mode, press once to enter a space and twice to enter 0.

Entering a Word

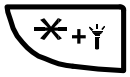
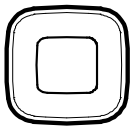
- To enter a word in multi-tap input mode, repeatedly press the keys labeled with the letters that spell the word until the desired letters are entered.
- To enter a word in predictive input mode:

1. Press each key once according to the spelling sequence of the desired word.
   The phone displays words associated with the sequence entered.
2. Press the navigation keys to scroll to the desired word.
3. Press to enter the word.

Entering a Digit

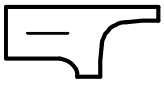
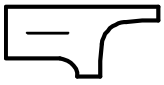
In number input mode, press the number key labeled with the desired digit.

Entering a Symbol

1. Press  to display the symbol list.
2. Press  to scroll to the desired symbol.
3. Press to enter the symbol.

5 Messages

Writing and Sending a Text Message

1. Press  (Menu) and select Messages > Write message >SMS.
2. Write the message.
3. Press  (Options), select Send to, and enter the recipient's phone number or add a recipient from Contacts.
   To add multiple recipients, repeat this step.
4. Scroll to the desired recipient and press (Options) for the following options:

- Send: sends the message to the recipient.
- Edit recipient: allows you to change the recipient.
- Remove recipient: removes the recipient from receiving the message.
- Remove all recipients: removes all recipients from receiving the message.
- Save to Drafts: saves the message to Drafts.

Writing and Sending a Multimedia Message

1. Press (Menu) and select Messages > Write message > MMS.
2. Edit the content of the message.
   You can add images, audio clips, and attachments to the message. You can also preview the message add slides to the message, and set the playing interval between two slides.
3. Press (Options), select Send to, and enter the recipient's phone number or add a recipient from Contacts.
   To add multiple recipients, repeat this step.
4. Scroll to the desired recipient and press (Options) for the following options:

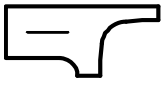
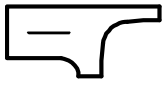
- Send: sends the message to the recipient.
- Send options: allows you to set the sending options.
- Edit recipient: allows you to change the recipient.
- Remove recipient: removes the recipient from receiving the message.
- Remove all recipients: removes all recipients from receiving the message.
- Change to CC: copies the message to the recipient.
- Change to Bcc: blind copies the message to the recipient.

- Save to Drafts: saves the message to Drafts.

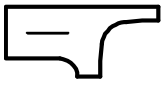
- Contact your service provider to determine the availability of the Multimedia Messaging Service (MMS) and how to subscribe to this service.
- Open multimedia messages with caution. Objects in multimedia messages may contain viruses and malicious software that can damage your phone.
- To configure the network settings provided by your service provider, select Menu > Network Services > Data account > Add account, and then select Messages> Message setting> MMS> Data account > SIM1 or SIM 2 > OK.

6 Contacts

Creating a Contact

1. Press  (Menu) and select Contacts > Add new contact.
2. Select To SIM1, To SIM2, or To phone for saving the contact.
3. Edit the contact information.
4. Press and  (Yes) to save the contact.

Searching for a Contact

1. Press  (Menu) and select Contacts.
2. Enter the first letter of the contact name in the search bar. Contacts who have names that start with this letter will be displayed.

7 Multimedia

Camera

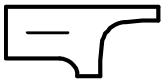
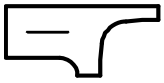
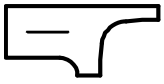
1. Press (Menu) and select Multimedia > Camera to launch the camera.
2. Press (Options) to view images or configure the relevant settings.
3. Press to take a picture.
4. Press  (Options) to send or delete the picture, or press (Back) to save the picture.

Image Album

1. Press  (Menu) and select Multimedia > Image Album to launch the image album.
2. Press to view images.
3. Press  (Options) for options such as View, Image information, Browse style, Send, Use as, Rename, Delete, Sort by, Delete all, and Storage.

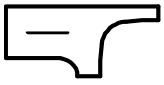
Audio Player

1. Press (Menu) and select Multimedia > Audio Player.
2. Select an audio clip.
3. Press to play the clip.
   When the clip is being played:

- Press to pause or continue.
- Press or to adjust the volume.
- Press and hold or to fast-forward or rewind the clip.
- Press or to go back to the previous clip or advance to the next one.

4. If background playback is enabled, press (Back) to exit the audio player screen and play the audio clip in the background.

Video Recorder

1. Press (Menu) and select Multimedia > Video recorder to launch the video recorder.
2. Press  (Options) to configure the relevant settings.
3. Press to start recording a video clip.
4. Press and (Yes) to save the video clip.

Video Player

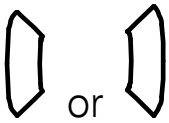
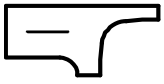
1. Press (Menu) and select Multimedia > Video player to launch the video player.
2. Select a video clip.
3. Press to start playing the video clip.
4. Press (Options) for options such as Play, Send, Rename, Delete, Delete all, Sort by, and Storage.

FM Radio (Optional)

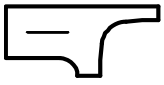
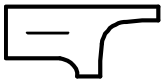
If your phone comes with a built-in antenna, you can listen to the radio without a headset. If the headset is included in the product package, you can also use the headset to listen to the FM radio.

If your phone does not support the built-in antenna, you should use the headset to listen to the FM radio. Connect the compatible headset to the phone before accessing the FM radio. The headset functions as an antenna. To ensure the best possible reception and therefore audio quality, do not unplug the headset or bend the headset cable.

1. Press (Menu) and select Multimedia > FM radio to access the frequency modulation (FM) radio.
2. On the FM radio screen:

- Press to turn the FM radio on or off.
- Press or to adjust the volume.
- Press  or to switch to the previous or next channel.
- Press  (Options) for options such as Channel list, Manual input, Auto search, Settings, Sound recorder, Append, and File list.

Sound Recorder

1. Press  (Menu) and select Multimedia > Sound recorder.
2. Press  (Options) and select New record.

   While recording, you can press (or) to pause or continue.
3. Press (Stop) to stop recording.

8 Bluetooth (Optional)

Your phone supports Bluetooth. You can synchronize data between your phone and a personal computer (PC), exchange data with other Bluetooth devices, and connect a Bluetooth headset to your phone.

You can turn on Bluetooth by configuring Bluetooth settings.

Connecting a Bluetooth Headset to Your Phone

1. Select Menu > Organizer> Bluetooth > Activate Bluetooth> On to turn on Bluetooth.
2. Select Search hands-free device to search for available Bluetooth headsets.
3. Scroll to the desired Bluetooth headset and press (Pair).
4. Enter the password to pair the Bluetooth headset with your phone.

When the Bluetooth headset is connected to your phone, the headset icon is displayed on the standby screen, indicating that you can use the headset.

A Bluetooth headset is not included in the product package and must be purchased separately.

Transferring Data

1. Select Menu > Organizer> Bluetooth > Activate Bluetooth> On to turn on Bluetooth.
2. Select Search for Bluetooth device to search for available Bluetooth devices.

3. Scroll to the desired Bluetooth device and press (Pair). When you pair your phone with the device for the first time, a password is required.
4. Exchange data between your phone and the Bluetooth device.

9 WAP

You can use your phone to access Wireless Application Protocol (WAP) sites and use WAP-based services. To browse WAP pages, you must subscribe to the corresponding service from your service provider and configure your phone's relevant settings.

For details about services and charges, contact your service provider.

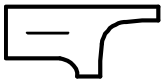
Network Settings

To access the WAP sites on your phone, you need to set your data account and WAP parameters first.

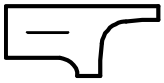
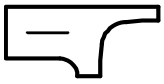
Setting the Connection Profile

1. Press (Menu) and select Network Services > Data account.
2. Select the network type, press (Options), and select Add account.
3. Press (OK) and select Yes to save the settings.

Setting the WAP Profile

1. Press  (Menu) and select Network Services > WAP > Settings > Data account.
2. Select SIM1 or SIM2.
3. Select your service provider and press (OK).

Connecting to a Network

1. Press  (Menu) and select Network Services > WAP > Enter address.
2. Enter the URL of the desired website.
3. Press  (Options) and select Done to access the website.

10 Warnings and Precautions

This section contains important information pertaining to the operating instructions of your device. It also contains information about how to use the device safely. Read this information carefully before using your device.

Electronic Device

Power off your device if using the device is prohibited. Do not use the device when using the device causes danger or interference with electronic devices.

Medical Device

- Follow rules and regulations set forth by hospitals and health care facilities. Do not use your device when using the device is prohibited.

- Pacemaker manufacturers recommend that a minimum distance of 15 cm be maintained between a device and a pacemaker to prevent potential interference with the pacemaker. If you are using a pacemaker, use the device on the opposite side of the pacemaker and do not carry the device in your front pocket.

Potentially Explosive Atmosphere

Power off your device in any area with a potentially explosive atmosphere, and comply with all signs and instructions. Areas that may have potentially explosive atmospheres include the areas where you would normally be advised to turn off your vehicle engine. Triggering of sparks in such areas could cause an explosion or a fire, resulting in bodily injuries or even deaths. Do not power on your device at refueling points such as service stations. Comply with restrictions on the use of radio equipment in fuel depots, storage, and distribution areas, and chemical plants. In addition, adhere to restrictions in areas where blasting operations are in progress. Before using the device, watch out for areas that have potentially explosive atmospheres that are often, but not always, clearly marked. Such locations include areas below the deck on boats, chemical transfer or storage facilities, and areas where the air contains chemicals or particles such as grain, dust, or metal powders. Ask the manufacturers of vehicles using liquefied petroleum gas (such as propane or butane) whether this device can be safely used in their vicinity.

Traffic Security

Observe local laws and regulations while using the device. In addition, if using the device while driving a vehicle, comply with the following guidelines:

- Concentrate on driving. Your first responsibility is to drive safely.
- Do not talk on the device while driving. Use hands-free accessories.
- When you have to make or answer a call, park the vehicle at the road side before using your device.

- RF signals may affect electronic systems of motor vehicles. For more information, consult the vehicle manufacturer.
- In a motor vehicle, do not place the device over the air bag or in the air bag deployment area. Otherwise, the device may hurt you owing to the strong force when the air bag inflates.
- Do not use your device while flying in an aircraft. Power off your device before boarding an aircraft. Using wireless devices in an aircraft may cause danger to the operation of the aircraft and disrupt the wireless telephone network. It may also be considered illegal.

Operating Environment

- Do not use or charge the device in dusty, damp, and dirty places or places with magnetic fields. Otherwise, it may result in a malfunction of the circuit.
- The device complies with the RF specifications when the device is used near your ear or at a distance of 1.5 cm from your body. Ensure that the device accessories such as a device case and a device holster are not composed of metal components. Keep your device 1.5 cm away from your body to meet the requirement earlier mentioned.
- On a stormy day with thunder, do not use your device when it is being charged, to prevent any danger caused by lightning.
- When you are on a call, do not touch the antenna. Touching the antenna affects the call quality and results in increase in power consumption. As a result, the talk time and the standby time are reduced.
- While using the device, observe the local laws and regulations, and respect others' privacy and legal rights.
- Keep the ambient temperature between 0°C and 40°C while the device is being charged. Keep the ambient temperature between 0°C to 40°C for using the device powered by a battery.

Prevention of Hearing Damage

Using a headset at high volume can damage your hearing. To reduce the risk of damage to hearing, lower the headset volume to a safe and comfortable level.

Safety of Children

Comply with all precautions with regard to children's safety. Letting the child play with your device or its accessories, which may include parts that can be detached from the device, may be dangerous, as it may present a choking hazard. Ensure that small children are kept away from the device and accessories.

Accessories

Use the accessories delivered only by the manufacturer. Using accessories of other manufacturers or vendors with this device model may invalidate any approval or warranty applicable to the device, result in the non-operation of the device, and cause danger.

Battery and Charger

- Unplug the charger from the electrical plug and the device when not in use.
- The battery can be charged and discharged hundreds of times before it eventually wears out. When the standby time and the talk time are shorter than the normal time, replace the battery.
- Use the AC power supply defined in the specifications of the charger. An improper power voltage may cause a fire or a malfunction of the charger.
- Do not connect two poles of the battery with conductors, such as metal materials, keys, or jewelries. Otherwise, the battery may be short-circuited and may cause injuries and burns on your body.
- Do not disassemble the battery or solder the battery poles. Otherwise, it may lead to electrolyte leakage, overheating, fire, or explosion.

- If battery electrolyte leaks out, ensure that the electrolyte does not touch your skin and eyes. When the electrolyte touches your skin or splashes into your eyes, wash your eyes with clean water immediately and consult a doctor.
- If there is a case of battery deformation, color change, or abnormal heating while you charge or store the battery, remove the battery immediately and stop using it. Otherwise, it may lead to battery leakage, overheating, explosion, or fire.
- If the power cable is damaged (for example, the cord is exposed or broken), or the plug loosens, stop using the cable at once. Otherwise, it may lead to an electric shock, a short circuit of the charger, or a fire.
- Do not dispose of batteries in fire as they may explode. Batteries may also explode if damaged.
- Danger of explosion if battery is incorrectly replaced. Recycle or dispose of used batteries according to the local regulations or reference instruction supplied with your device.

Cleaning and Maintenance

- The device, battery, and charger are not water-resistant. Keep them dry. Protect the device, battery, and charger from water or vapor. Do not touch the device or the charger with a wet hand. Otherwise, it may lead to a short circuit, a malfunction of the device, and an electric shock to the user.
- Do not place your device, battery, and charger in places where they can get damaged because of collision. Otherwise, it may lead to battery leakage, device malfunction, overheating, fire, or explosion.
- Do not place magnetic storage media such as magnetic cards and floppy disks near the device. Radiation from the device may erase the information stored on them.
- Do not leave your device, battery, and charger in a place with an extreme high or low temperature. Otherwise, they may not function properly and may lead to a fire or an explosion. When

the temperature is lower than 0°C, performance of the battery is affected.

- Do not place sharp metal objects such as pins near the earpiece. The earpiece may attract these objects and hurt you when you are using the device.
- Before you clean or maintain the device, power off the device and disconnect it from the charger.
- Do not use any chemical detergent, powder, or other chemical agents (such as alcohol and benzene) to clean the device and the charger. Otherwise, parts of the device may be damaged or a fire can be caused. You can clean the device and the charger with a piece of damp and soft antistatic cloth.
- Do not dismantle the device or accessories. Otherwise, the warranty on the device and accessories is invalid and the manufacturer is not liable to pay for the damage.

Emergency Call

You can use your device for emergency calls in the service area. The connection, however, cannot be guaranteed in all conditions. You should not rely solely on the device for essential communications.

Certification Information (SAR)

This device meets guidelines for exposure to radio waves.

Your device is a low-power radio transmitter and receiver. As recommended by international guidelines, the device is designed not to exceed the limits for exposure to radio waves. These guidelines were developed by the independent scientific organization International Commission on Non-Ionizing Radiation Protection (ICNIRP) and include safety measures designed to ensure safety for all users, regardless of age and health.

The Specific Absorption Rate (SAR) is the unit of measurement for the amount of radio frequency energy absorbed by the body when using a device. The SAR value is determined at the highest certified power level in laboratory conditions, but the actual SAR level of the

device when being operated can be well below the value. This is because the device is designed to use the minimum power required to reach the network.

The SAR limit also adopted by Europe is 2.0 W/kg averaged over 10 grams of tissue. The highest SAR value for this device type when tested at the ear is 0.725 W/kg. The highest SAR value for this device type when tested at the body is 1.112 W/kg.

EU Regulatory Conformance

Hereby, Huawei Technologies Co., Ltd. declares that this device is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

For the declaration of conformity, visit the Web site www.huaweidevice.com/certification.

Notice: Observe the national local regulations in the location where the device is to be used. This device may be restricted for use in some or all member states of the European Union (EU).